



BENEDICTINE SISTERS

SACRED HEART MONASTERY
in CULLMAN, ALABAMA

916 Convent Road NE, Cullman, AL 35055 ~ www.shmon.org ~ (256)734-4622

Benedictine Sisters of Cullman, Alabama

Job Description: Cook / Kitchen Assistant

Starting pay rate: \$15.00/hour

Hours:

- Full-time (8 hour shifts 5 days per week)
- Part-time (5-8 hour shifts 3-4 days per week)
- All shifts fall within the hours of 6:00 AM and 7:00 PM

The primary responsibilities of the Cook / Kitchen Assistant include:

- Support the mission of the Benedictine Sisters by preparing meals for the Sisters and retreat guests under the direction of the Kitchen Manager and Kitchen Supervisor. Meal preparation and kitchen tasks include food preparation, setting-up serving areas, cleaning, mopping, and dishwashing.
- Ensure kitchen and food preparation processes meet established standards for orderliness and sanitation.
- Maintain a positive work environment, interacting with co-workers, sisters, and guests in a courteous manner.

Qualifications/Experience:

- Experience in a commercial food service environment preferred but not required.
- Ability to manage multiple tasks with flexibility.
- Ability to follow directions, and self-direct when needed.
- Ability to work as part of a team and to maintain good working relationships.
- Ability to speak, read and write clearly in English.
- Ability to work weekends and early evenings.
- Some scheduling flexibility needed.

The members of the Housekeeping and Food Service Staff are expected to follow all policies, procedures, and expectations as established by the Benedictine Sisters of Cullman and indicated in the Employee Handbook.

Physical Activities and demands: This position requires grasping, climbing, bending, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting (up to 50 lbs.), talking and hearing. Light to medium physical demands, requiring adequate visual acuity.

To apply: complete an application form at Sacred Heart Monastery, 916 Convent Rd. NE, Cullman, AL 35055. For more information, call 256-734-4622 and ask for Sister Bernadette or Sister Janet Marie.

2023

“WE BELIEVE THAT GOD IS HERE AND CAN BE FOUND, AND THAT A DIVERSITY OF PERSONS BONDED INTO UNITY SHOWS CHRIST TO A DIVIDED WORLD.”